



PRE-KINDERGARTEN RE-ENROLLMENT CONTRACT – RETURNING FAMILY 2019-20 ACADEMIC YEAR

The undersigned Parents and/or Guardians request to re-enroll (Child's Name) _____ for the 2019-20 school year at Odyssey School (hereinafter "Odyssey"), and provide the program, education and other services as prescribed for Pre-Kindergarten for the 2019-20 academic year. In consideration of Odyssey re-enrolling (Child's Name) _____, it is agreed that I/we shall pay to Odyssey, as established by the Board of Trustees of the school, the tuition amount set out below. In consideration of the acceptance of the Enrollment Contract by Odyssey, the undersigned also agrees to pay the required fees as specified below. Please initial beside each fee to indicate your agreement.

_____ \$100.00 non-refundable Supplies & Activities Fee per student is due by February 8, 2019 with the submission of this signed enrollment contract.

_____ 10% non-refundable tuition deposit is due by February 8, 2019 with the submission of this signed enrollment contract. This deposit reserves a space for your student.

_____ Please designate my current March 1, 2019 tuition payment for the current academic year as my tuition deposit for the upcoming 2019-20 academic year. I understand this will extend my current payment plan by one month, with the final payment now due on May 1, 2019. The payment on May 1, 2019 will be at the increased tuition rate for the next academic year.

2019-20 Academic Year Tuition

Please initial by the number of days your child will be attending.

_____ 2 days per week (Tuesday/Thursday) = **\$5,120**

_____ 3 days per week (Monday/Wednesday/Friday) = **\$6,780**

_____ 5 days per week (Monday-Friday) = **\$8,670**

Four (4) weeks' notice must be given in writing to Odyssey if you intend to withdraw your child from the Pre-Kindergarten program. Tuition must be paid during these four weeks regardless of attendance.

Tuition Payment Options

Please initial beside your preferred option.

_____ **1 Annual Payment**

One payment for the balance of tuition (after 10% deposit) is paid in full by August 1, 2019. A **5% discount** is available for selecting this option.

_____ **2 Bi-Annual (Semester) Payments**

The balance of tuition (after 10% deposit) is divided into 2 equal payments. The first payment is due by August 1, 2019 and the second payment by December 1, 2019. A **3% discount** is available for selecting this option.

_____ **4 Quarterly Payments**

The balance of tuition (after 10% deposit) is divided into 4 equal payments. The first payment is due by August 1, 2019, the second by November 1, 2019, the third by February 1, 2020, and the fourth by April 1, 2020.

_____ **9 Monthly Payments**

The balance of tuition (after 10% deposit) is divided into 10 equal payments. Payments are due by the 1st of the month beginning August 1, 2019 and ending April 1, 2020.

Please note: Odyssey's Pre-Kindergarten is a year-round program. For the summer, tuition is charged monthly based on the number of days school is in session each month and how many days your child attends each week. Enrollment for summer is required by April 1, 2020 to reserve your child's space. Odyssey will facilitate the summer enrollment process at that time and a separate agreement will need to be signed.

Before and After Care

Before Care = 7:45 – 9:00am

After Care = 2:00 – 6:00pm

Before and after care is \$5.50 per hour with a maximum of \$250 per month. There is a \$25 late fee each time your child is picked up after 6:00pm.

Before and after care will be invoiced monthly.

[Please complete other side]

Service Hours

Please initial by your preferred option.

The following service hours are required of each family based on the number of days each week your child attends Pre-Kindergarten:

5 Days = 4 hours per month

3 days = 3 hours per month

2 days = 2 hours per month

_____ I/we plan to volunteer the required number of hours each month. If I/we do not work the required number of hours each month, I/we agree to pay \$10 per hour for outstanding hours not worked. Outstanding hours will be invoiced on January 1 and May 1, 2020.

_____ I/we choose to pay \$10 per hour of required service work instead of volunteering. This will be billed per the tuition payment plan selected above.

Discounts

A tuition discount is offered for siblings. Full tuition must be paid on the oldest student and a 10% discount will be given for all enrolled siblings.

A 10% discount on one annual tuition will be given to any non-scholarship receiving family who refers a new family that enrolls for the next academic year. The new family must name the referral family on their initial application to Odyssey for this discount to apply.

Late Fees, Default and Acceleration: There is a five-day grace period on installments. If a monthly installment is not received during the grace period, a three percent (3%) late charge will be assessed on any payment received after the 6th of the month, and a five percent (5%) late charge will be assessed on any payment received later than the 10th of the month. In the event of default in payment of any installment hereof as the same becomes due and such default is not cured within 10 days from the due date, and upon 10 days written notice to cure, then in such event Odyssey may without further notice, declare the remainder of contract sum at once due and payable. Failure to exercise this option shall not constitute a waiver of the right to exercise the same at any other time.

For all payments, credit cards will incur a 3% convenience charge and the returned check fee is \$30.00.

I/we understand that in signing this Enrollment Contract for the upcoming academic year, I/we am/are agreeing to accept the rules and regulations of the School as stated in the Parent Handbook and the requirements concerning payment of tuition and fees as described above. I/we understand that Odyssey reserves the right to dismiss any student, or any Parent or Guardian of the student, whose behavior or conduct is determined by the school to be contrary to its values, policies, or regulations. Furthermore, I/we agree to the policy of the school that no student will be permitted to take examinations nor will grades and transcripts be released unless an account has been paid in full.

Re-enrollment, as specified in this Enrollment Contract, may be canceled in writing by parents or guardians without penalty (except forfeit of the non-refundable tuition deposit and fees), prior to August 1, 2019. If re-enrollment is canceled after August 1, 2019, I/we am/are obligated to pay tuition for the required four (4) week notice period as stated above.

All terms and conditions of this Contract shall be binding upon the respective heirs, successors and assigns of the parties. This Contract represents the entire agreement between the parties, and no prior or contemporaneous agreement or understanding inconsistent herewith (whether oral or written) pertaining to such matters is effective. This contract shall be interpreted in accordance with the laws of the State of North Carolina.

This signed Enrollment Contract and full payment of tuition and fees due in accordance with the above schedules must be received prior to your child's first day of attendance at Odyssey for the 2019-20 school year.

My signature below affirms that I/we have read, understand, and accept the terms and conditions of this contract.

Parents or Guardians Financially Responsible for Student:

Signature 1 _____ Address _____

Printed Name _____

Signature 2 _____ Address _____

Printed Name _____

Date _____

Enrollment Accepted and Approved By:

_____ Date _____

Coranna Adams
Executive Director, Odyssey School

*Please complete, sign, and date this re-enrollment contract by February 8, 2019 and attach a check made out to Odyssey School for the \$100 Supplies & Activities Fee due. Also enclose a check for the 10% Tuition Deposit if you are **NOT** designating your current March tuition payment as this deposit. Mail or deliver to: Odyssey School, 90 Zillicoa Street, Asheville, NC 28801. Please call (828) 259-3653 with any questions.*